

# FIRSTNAME I. LASTNAME

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Address - City - State - Zip Code

(212) 555-1212

## SYSTEMS & NETWORK ADMINISTRATOR

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IT Manager • Systems & Network Lead • Senior Systems Admin • Senior Systems Lead  
Network & Server Support • Cyber Security • Cloud Computing • Vendor Management  
Led Cloud Transition • Increased Productivity • Reduced Costs • Effective Recruiter  
InfoWorld Award 2018 • CTO's "Excellence" Award 2017 • Awarded 3 Patents • Public Speaker

## WORK EXPERIENCE

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**Company Name, Inc.,** New York, NY  
**Systems & Network Administrator**

**Jan 2015 - present**

*Technology Business Start Up*

- Increased growth by xx% after integrating new server hardware and...
- Saved potential losses of \$xxx by acquiring Certifications for...
- Implemented network processes to reduce threats by xx%...
- Optimized design solutions and raised revenues by xx% in...
- Reduced security costs by xx% by automating a scalable threat hunting...
- Lowered latency in LAN network by reconfiguring in-house servers...
- Produced xx% efficiency rise by introducing virtualization systems for...
- Delivered savings of \$xxx by introducing a hybrid cloud solution...

**Prior Company, Inc.,** New York, NY  
**Systems Administrator**

**Jan 2011 - Jan 2015**

*Investment Services Group*

- Achieved efficiency increase of xx% by implementing server system...
- Delivered a profit increase of \$xxx by implementing and tracking...
- Reduced lead losses by xx% by implementing Security Operations...
- Optimized goal of xx% growth in lead acquisition by developing IP...
- Decreased number of lost leads by xx% by managing telecommunications...
- Increased sales efficiency from xx-xx% by installing and configuring...
- Orchestrated a profit increase of \$xxM by installing and automating...
- Gained new partner due to \$xxM growth success based on analysis...

**Prior Company, Inc.,** New York, NY  
*Financial Advice & Services Group*

2004 - 2011

**Systems Administrator**

**Jan 2010 - Jan 2011**

- Reduced downtime by xx% by migrating users to new Active...
- Gained contract worth \$xxM due to success of Disaster Recovery...
- Drove profits by \$xxM by developing IT infrastructure integration of...
- Achieved xxx% of SLA goals for a flagship application, including...

**Network Administrator**

**Jan 2004 - Jan 2010**

*Promoted From Network Administrator to Systems Administrator*

- Expanded communications network for xx% efficiency increase by...
- Generated \$xxx in estimated profits by expanding LAN network across...
- Delivered an annual savings of \$xxx by initiating the restructure of all...
- Increased growth potential by an estimated xx% by installing and...

**Prior Company, Inc.,** New York, NY

**Jan 2001 - Jan 2004**

**Network Administrator**

*Team Member Specialized in Security and Troubleshooting*

- Increased efficiency by xx% by implementing network with viable...
- Reduced downtime by xx% through analysis and development of...

**EDUCATION**

**Grad School University Name**

**2001**

**Master's in Precisely Specific Degree**

- Winner of award, distinction or honor
- Winner of award, distinction or honor

**Undergraduate College or University Name**

**1999**

**BS/BA in Precisely Specific Degree**

- Winner of award, distinction or honor

**OPTIONAL PERSONAL, PATENTS, AWARDS, TECHNOLOGIES, KEYWORDS**

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InfoWorld Award 2018, CTO's "Excellence" Award 2017, Awarded 3 Patents (Design), Process Optimization, Switching, ccnp, Cisco, Linux, Routing, Scalable Solutions, Servers, Wintel, \*nix, Novel, LAN, WAN, Windows, UNIX, Operating Systems and Admin, Software Development Life Cycle (SDLC), Data Warehouse, Quality Center ALM – Administrator, SAN\ NAS, RDBMS – Oracle | DEV OPS, SAP, SCRUM, Agile, UX System, Java, Javascript, Linux, PaaS, Shell Scripting, Eclipse, HTTP/HTTPS, JSON Messaging, Apache Tomcat

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