

FIRSTNAME I. LASTNAME

firstname.lastname.2018@gmail.com

Address - City - State - Zip Code

(212) 555-1212

DIRECTOR OF FINANCIAL REPORTING

Director of Financial Reporting • FP&A Director • VP, Finance • VP, Financial Planning
SEC Reporting • GAAP Expertise • ERP Implementations • Technical Accounting
Led Business Growth • Increased Productivity • Reduced Costs • Effective Recruiter
Team Leadership Award 2018 • 3x Employee of the Year • Promoted Early • Public Speaker

WORK EXPERIENCE

Company Name, Inc., New York, NY

Jan 2015 - present

Director of Financial Reporting

Cloud Technology Service Provider (NASDAQ:CTSP)

- Reduced average spend by \$xxx per quarter by identifying...
- Contributed to delivery of the annual 10-K within x weeks...
- Optimized monthly/quarterly reporting and analysis by...
- Saved an estimated \$xxx by executing on process improvements...
- Led training of x analysts for calculation of debt covenants across...
- Awarded bonus for identifying drawdown error of x% in a...
- Delivered x leads after giving a financial analysis presentation...
- Increased x key initiatives investments by presenting key ratios...

Prior Company, Inc., New York, NY

Jan 2011 - Jan 2015

Financial Reporting Specialist

Semiconductor and Telecommunications Company

- Saved \$xxxK per quarter in FYxx by implementing NVP...
- Developed x key financial processes including budgeting,
- Achieved compliance with SEC within x weeks of a major...
- Ensured monthly costs reduction of xx% by using FI/FO...
- Optimized savings potential in xx semiconductor testing...
- Delivered expenditures x% below budget x times within...
- Reduced quarterly forecasts and annual budget by x% by...
- Increased profit potential for \$xxM contract by focusing...

Prior Company, Inc., New York, NY

2004 - 2011

International Technology & Software Provider

Financial Reporting Specialist

Jan 2010 - Jan 2011

- Contributed to contract worth \$xxM by delivering SOX...
- Reduced costs across x regions after evaluating internal...
- Optimized x major projects by training x Financial Analysts in....
- Delivered pricing on xx new projects in coordination with...

Financial Analyst

Jan 2004 - Jan 2010

Promoted From Financial Analyst to Financial Reporting Specialist

- Increased efficiency by x% by streamlining budget process...
- Delivered modeling and management of x financial scenarios...
- Orchestrated analysis of plans and reduced costs by x%...
- Reduced costs by x% by constructing a budget process based...

Prior Company, Inc., New York, NY

Jan 2001 - Jan 2004

Financial Analyst

Manufacturer of Security Systems

- Improved accounting procedures to see a x% processing rise...
- Delivered x schedules for inclusion in filings with Security and...

EDUCATION

Grad School University Name

2001

Master's in Precisely Specific Degree

- Winner of award, distinction or honor
- Winner of award, distinction or honor

Undergraduate College or University Name

1999

BS/BA in Precisely Specific Degree

- Winner of award, distinction or honor

OPTIONAL PERSONAL, AWARDS, TECHNOLOGIES, KEYWORDS

Team Leadership Award 2018, 3x Employee of the Year, CPCM Certification, FP&A Certification, CFA Certification, CMT Certified, GAAP, FIFO, LIFO, SEC, SOX, FINRA, Financial Planning, Financial Strategy, M&A Analysis, SEC Reporting, Reviews Templates, New Business Analysis, Operational Analysis, Regulatory, HR & Benefit Management, Portfolio Management, Risk Assessment, Capital Expenditure, Capital Budgeting, Excel, Monte Carlo Analysis, @Risk, Quantrix, Maplesoft, GoldSim, PowerPoint, Forecasting

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